

Association of Child Protection Professionals

Practice Learning Review

Terms of Reference

1. Purpose

- To ensure that the Association and members are kept up to date with National developments on the national learning from reviews and the implementation and impact of new guidance
- Collate shared learning from reviews and disseminate to support good practice
- Ensure the work of the group contributes to achieving the strategic priorities of the Association of Child Protection Professionals Business Plan.

2. Responsibilities and remit of group

2.1 To consider the impact of learning and reflect in supporting organisational and practice system change.

2.2 To reflect and understand decision making regarding commissioning of serious case reviews / Practice Learning reviews.

2.3 To provide peer support for those involved in case review processes by looking at different examples of best practice to promote development of what works well e.g. providing opportunities for discussion and reflection from individuals that can provide different perspectives within the case review process.

2.4 Critically challenge national policy and reflect on learning from the National Panel.

2.5 To receive updates from regions in relation to:

- Development of good practice
- Triangulation with other processes

- Emerging learning themes
- Effectiveness of case review process
- Reflect on interface with CDOP process

2.6 Need to link to other groups e.g. NHS England and NHI National Safeguarding Group, National Network of Designated Healthcare professionals for safeguarding children, The Association of Directors of Children Services

3. Outputs of Group

3.1 Provide feedback to National Panel and influence change in the evolution of processes.

3.2 To identify and enhance the existing pool of resources to inform improvements in practice.

3.3 Provide contribution to AoCPP Newsletter / Journal.

3.4 Develop a training resource for dissemination via AoCPP forums and link into local case dissemination e.g. via AoCPP training events

3.5 The Chair of the case review subgroup to provide updates to AoCPP Chair and contribute to the annual report in regard to the work of the group and the development of priorities for future business plan.

4. Quorum

4.1 The group will be quorate with a minimum of 8 AoCPP members present (attendance would need to reflect professional diversity). Attendance will be monitored. If the meeting is inquorate then any urgent business may be conducted by the Chair of the group in consultation with the Independent Chair of the AoCPP.

5. Frequency of meetings

5.1 The group will meet quarterly and develop a task force group for planning training. Extraordinary meetings can be called if required as called by the Chair of his or her own volition or at the request of any member of the group.

6. Reporting arrangements

6.1 The group will report to the Executive group and shall provide relevant reports.

7. Variation

7.1 The Terms of Reference for the case review group may be amended by the Group and be subject to approval of the AoCPP Chair

7.2 The Terms of Reference are to be reviewed annually every June.